

**Hamilton North Public Library–Board of Trustees Meeting Minutes
September 25, 2025, at 6:30 p.m. HNPL Makerspace**

- I. Call Meeting to Order
 - A. Call to order by Julie Davis at 6:30 pm.
 - B. Members present: Julie Davis, Michael Morris, Susan Sparks, Kelly Wuerch, Beth Roberts and Scott Miller.
 - C. Members absent: Kini Magdun.
 - D. Others present: Staci Treece (Director), Gregg Williamson (Assistant Director), Natalie Strader (Bookkeeper), Michael Bloom (Maintenance), Jackie Mantel (Children’s Services Manager).

- II. Review the Agenda (Exhibit 1)

The agenda was reviewed. Item B was added to the agenda under New Business for a discussion of some invoices.

- III. Approval of the Board Minutes for the August 17, 2025 Regular Meeting (Exhibit 2).
 - A. Motion to approve the minutes was made by Susan Sparks.
 - B. Seconded by Michael Morris.
 - C. Motion carried by a vote of 6/0 (all voted Aye).

- IV. Public Participation: None

- V. Public Hearing on the 2026 Budget – No members of the public attended.

- VI. August 2025 Financial Report -- Approve Report and Payment of Bills (Exhibits 4-5)
 - A. Natalie’s financial items of note are attached as Exhibit 4.
 - B. Motion to pay the August bills and approve the August Financial Report was made by Michael Morris.
 - D. Seconded by Kelly Wuerch.
 - E. Motion carried by a vote of 6/0 (all voted Aye).
 - F. Board members signed the voucher register summary.

- VII. Director and Department Reports (Exhibit 6)

Staci said that there were problems with our book vendor – Baker and Taylor.

There was some discussion of the White River Township trustee and library cards.
Discussed the role of volunteers in the renovation project.

Jackie Mantel, the new Children's Services Manager was introduced. There was talk of the ideas for new décor in the children's area.

Gregg reported that incoming books had slowed, this most likely due to problems with Baker and Taylor. We only 31 items out of the collection.

Mike reported much of his time was involved with the renovation project. There continues to be problems with the boilers.

Steve Miller about weeds in the front. There was a general discussion of some the problems of maintaining the landscaping.

VIII. Old Business -

A. There was some talk of approaching the city with an exchange of use of the pavilion for the city spraying our weeds. It was suggested that this could be discussed thru the winter months. Lawn care will be added to the November board meeting agenda.

IX. New Business

A. New Board Member to be Appointed by School Board

1. Motion to recommend Emily Millsaps for the library board was made by Susan Sparks .
2. Seconded by Michael Morris.
3. Motion carried by a vote of 6/0 (all voted Aye).

B. Invoices for Payment

1. Motion to approve invoices for Dilling Group and Johnson Control was made by Beth Roberts.
2. Seconded by Kelly Wuerch.
3. Motion carried by a vote of 6/0 (all voted Aye).
4. It was moved that Staci could pay Leaders Moving and Storage no more than \$3,950 to move the items from the PODS back into the library by Beth Roberts
5. Seconded by Susan Sparks.
6. Motion carried by a vote of 6/0 (all voted Aye).

X. Looking Ahead: The next Board Meeting is October 18th at 6:30 pm in the Makerspace.

XI. Meeting Adjournment

- A. Motion to adjourn made by Michael Morris.
- B. Seconded by Susan Sparks.
- C. Motion carried by a vote of 5/0 (all voted Aye) at 7:40 pm.