

**Hamilton North Public Library–Board of Trustees Meeting Minutes
November 20, 2025, at 6:30 p.m. HNPL Meeting Room A/B**

- I. Call Meeting to Order
 - A. Call to order by Julie Davis at 6:30 pm.
 - B. Members present: Julie Davis, Michael Morris, Susan Sparks, Kini Magdun, Kelly Wuerch, Beth Roberts and Scott Miller.
 - C. Members absent: None
 - D. Others present: Staci Treece (Director), Gregg Williamson (Assistant Director), Natalie Strader (Bookkeeper), Michael Bloom (Maintenance) and Emily Millsaps

- II. Review the Agenda (Exhibit 1)

The agenda was reviewed.

- III. Approval of the Board Minutes for the September 25, 2025 Regular Meeting (Exhibit 2).
 - A. Motion to approve the minutes was made by Kini Magdun.
 - B. Seconded by Susan Sparks.
 - C. Motion carried by a vote of 7/0 (all voted Aye).

- IV. Public Participation: Emily Millsaps, a future board member, was in attendance

- V. October 2025 Financial Report -- Approve Report and Payment of Bills (Exhibits 4-5)
 - A. Natalie's financial items of note are attached as Exhibit 4.
 - B. Motion to pay the October bills and approve the September Financial Report was made by Michael Morris.
 - D. Seconded by Beth Roberts.
 - E. Motion carried by a vote of 7/0 (all voted Aye).
 - F. Board members signed the voucher register summary.

- VI. Director and Department Reports (Exhibit 6)

The library is fully open now. We are still reorganizing the new space but we have received many compliments. The grand opening party is this coming Saturday from 10-1:30.

Staci said Children's Programing is doing well and have good numbers.

Gregg reported that we using Amazon for our book orders now. Tuesday is the big day for transit shipments. The are a lot of items circulating through InfoExpress (the transit service from the Indiana State Library).

Mike reported that thanks to the volunteers we were able to get things back together in five weeks. He noted that Jen Crusenberry did a lot of work during this renovation project. There was one incident where some shelves in the Children's area fell due to improper installation. There were 67 holes to be patched. There are compressors that still need to be repaired.

Staci explained there will be expanded Makerspace hours starting in January. Game circulation has gone up a little bit. November is still the food for fines program.

VII. Old Business -

- A. Beth brought up the problem with the weeds. There was discussion of the gazebo and the Cicero Parks Department using the gazebo and the area around it in exchange for some yard work. Susan Sparks, who is on the Park Board, will mention to their board about the gazebo/yard work to get the conversation started.

VIII. New Business

A. New Board Member

- 1. Emily Millsaps was approved by the school board to serve as one of their appointments to the library board. She will serve in place of Kini Magdun beginning in December 2025.

B. Koorseen Quotes

- 1. Funds will come out of the operating budget this year. Parts invoice will be discussed at the next board meeting.
- 2. Motion to pay invoices for diagnostics made by Michael Morris.
- 3. Seconded by Beth Roberts.
- 4. Motion carried by a vote of 7/0 (all voted Aye).

C. Adoption of the Budget. Still waiting to hear back from the state.

D. Director Evaluation will be at an executive session on the board at 6pm on December 18th in the Indiana Room prior to the regular board meeting. Any board input for that evaluation needs to be to Juli by December 11th.

E. Employment Agreement for Gregg Williamson as Cataloging Supervisor

- 1. Motion to accept the employment agreement made by Scott Miller.
- 3. Seconded by Susan Sparks.

4. Motion carried by a vote of 7/0 (all voted Aye).

IX. Looking Ahead: Board Executive session at 6:00pm in the Indiana Room (for Library Director annual evaluation. The next regular Board Meeting will follow at 6:30 pm in Meeting Room A/B. The staff Christmas Party will December 11th at 6:00pm in the Jenkins Room.

X. Meeting Adjournment

A. Motion to adjourn made by Michael Morris.

B. Seconded by Susan Sparks.

C. Motion carried by a vote of 7/0 (all voted Aye) at 7:32 pm.