

**Hamilton North Public Library–Board of Trustees Meeting Minutes
June 18, 2026, at 6:30 p.m. Cicero Library, Meeting Room A/B**

- I. Call Meeting to Order
 - A. Call to order by Michael Morris at 6:30 pm.
 - B. Members present: Michael Morris, Julie Davis, Scott Miller, Emily Milsaps and Kristin Quakenbush.
 - C. Members absent: Kelly Wuerch.
 - D. Others present: Staci Treece (Director), and Natalie Strader (Bookkeeper).
 - E. Beth Roberts arrived at 6:31 pm.
- II. Review the Agenda (Exhibit 1)

The agenda was reviewed.
- III. Approval of the Board Minutes for the May 21, 2026 Regular Meeting (Exhibit 2)
 - A. Motion to approve the minutes was made by Scott Miller.
 - B. Seconded by Emily Milsaps.
 - C. Motion carried by a vote of 6/0 (all voted Aye).
- IV. Public Participation

None.
- V. May 2026 Financial Report - Approve Report and Payment of Bills
 - A. Natalie's financial items of note are attached (Exhibit 3).
 - B. Motion to pay the May bills and approve the May Financial Report was made by Julie Davis.
 - C. Seconded by Emily Milsaps.
 - D. Motion carried by a vote of 6/0 (all voted Aye).
 - E. Board members signed the voucher register summary (Exhibit 4).
- VI. Director and Department Reports (Exhibit 5)

Director – The library had 756 participants at its 45 programs during May. There were 2,658 visitors to the library including the annual tours by third grade students. More people are using the library's study rooms and socializing here. The silent art auction raised around \$800.00 for the Friends of the Library.

Circulation – There have already been 293 new registrations for Summer Reading. There were only 309 participants for the whole 2025 Summer Reading program. Jenn has planted flowers and mulched outside the front door for the 4th of July.

Youth Services – Patrons like children's scavenger hunt and there were 109 participants.

Maintenance – Our Maintenance Supervisor, Mike Bloom, has passed away unexpectedly. The Cicero Parks Department is helping the library with mowing and outdoor maintenance while a replacement is sought. In May, Mike mowed quite a bit, finished the new gate for the trash area and fixed several doorstops.

VII. Old Business

- A. Pavilion Update – The Town of Cicero has agreed to pay all legal expenses associated with the property transaction. Barnes and Thornburg will be writing the legal agreement after receiving input from Staci, Jim Hunter and Aaron Culp.
- B. Harber Exteriors Update – The Board approved the estimate to replace the soffit damaged by wind (Exhibit 6) and also approved the pre-payment of 50% of the total cost.
 - 1. Motion to accept the estimate and approve the pre-payment was made by Beth Roberts.
 - 2. Seconded by Kristin Quakenbush.
 - 3. Motion carried by a vote of 6/0 (all voted Aye).
- C. InfoExpress Update - Staci was contacted by the State Library and told that the library is required to have a 5-day delivery schedule instead of 3 days due to the volume of materials that our library sends and receives.

VIII. New Business

- A. 2027 Budget – 1st Draft – Natalie shared highlights of the first draft of the library's budget (Exhibit 7). The budget will not require a binding review.
- B. Board Member Opening – Kelly Wuerch has resigned from the Board. She was the Board's Secretary, and the Board will need to select a new Secretary. Several names were given to Staci as people who might be interested in serving on the Board.
- C. American Heritage Donation – A donation box can be found in the library for anyone wishing to donate toward a 100-hour service project Anna Morrison is doing to earn her Stars and Stripes Award for American Heritage Girls. She will be building an

outdoor area for the library outside of the children's area which will include benches, chairs and plantings.

- IX. Looking Ahead: The next Board Meeting is July 16th at 6:30 p.m. in Meeting Room A/B.
- X. Meeting Adjournment
 - A. Motion to adjourn made by Beth Roberts.
 - B. Seconded by Kristin Quakenbush.
 - C. Motion carried by a vote of 6/0 (all voted Aye) at 7:15 pm.