

**Hamilton North Public Library–Board of Trustees Meeting Minutes  
April 16, 2026, at 6:30 p.m. Cicero Library, Meeting Room A/B**

- I. Call Meeting to Order
  - A. Call to order by Julie Davis at 6:31 pm.
  - B. Members present: Julie Davis, Beth Roberts, Kelly Wuerch, Scott Miller and Kristin Quakenbush.
  - C. Members absent: Michael Morris and Emily Milsaps.
  - D. Others present: Staci Treece (Director), Natalie Strader (Bookkeeper), and Michael Bloom (Maintenance).
  
- II. Review the Agenda (Exhibit 1)

The agenda was reviewed.
  
- III. Approval of the Board Minutes for the March 19, 2026 Regular Meeting (Exhibit 2).
  - A. Motion to approve the minutes was made by Beth Roberts.
  - B. Seconded by Kelly Wuerch.
  - C. Motion carried by a vote of 5/0 (all voted Aye).
  
- IV. Public Participation

None.
  
- V. March 2026 Financial Report - Approve Report and Payment of Bills
  - A. Natalie's financial items of note are attached (Exhibit 3).
  - B. Motion to pay the March bills and approve the March Financial Report was made by Kelly Wuerch.
  - C. Seconded by Beth Roberts.
  - D. Motion carried by a vote of 5/0 (all voted Aye).
  - E. Board members signed the voucher register summary (Exhibit 4).
  
- VI. Director and Department Reports (Exhibit 5)

Director – The number of visitors has been trending upward. Three volunteers have been helping at the library. A new Library Aide has been hired. Summer Reading prizes are being purchased.

Circulation – Inventory has been completed. Thirty-nine new cards were issued in March. The Friends of the Library's spaghetti fundraiser brought in about \$2,000.

Youth Services - The Saturday programs have been going well.

Maintenance – Various repairs were made during March inside the library. A 4' x 10' section of soffit was blown off by the wind. A contractor has been contacted for the repair, and they are working on matching the color. Mowing has started.

VII. Old Business

- A. Landscaping – The front flower beds are looking better. TruGreen has been out once and should be returning soon to work on the flower beds.
- B. Art Auction – The Board reviewed the library's art and approved items for The Friends of the Library silent art auction.

VIII. New Business

- A. Pavilion Update – Discussion was held on the status of the transaction with the Parks Department. Aaron Culp needs contact information for past board members who were on the board when the pavilion was built. Current board members were able to provide some of the contact information.
- B. Water Heater Quotes – The 10 gallon water heater that supplies hot water to the children's area is leaking and needs to be replaced. A quote was presented from Elite Plumbing for \$1,925 for the replacement (Exhibit 6). A verbal quote from another local plumber was higher than this amount. The Board was interested in seeing if a lower price could be found.
  - 1. Motion to approve replacement up to \$1,925.00 was made by Beth Roberts.
  - 2. Seconded by Kelly Wuerch.
  - 3. Motion carried by a vote of 5/0 (all voted Aye).

IX. Looking Ahead: The next Board Meeting is May 21<sup>st</sup> at 6:30 p.m. in Meeting Room A/B.

X. Meeting Adjournment

- A. Motion to adjourn made by Kelly Wuerch.
- B. Seconded by Scott Miller.
- C. Motion carried by a vote of 5/0 (all voted Aye) at 7:24 pm.